# HIROC Cultivate Safety Grants - 2025 Application

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**Note: This document is provided for information purposes only. Applications must be submitted through the online portal before the submission deadline.**



**Please save and submit completed application form by September 11, 2025 by 23:00 ET. If you have any questions, please contact grants@hiroc.com.**

**HIROC Subscribers can apply for the following:**

| | |
|---|---|
| **Cultivate grant** | Up to $13,000, with possible allocation of up to an additional $7,000 for a total award of up to $20,000. |
| In-kind considerations | Applications that are not awarded Grant funding may be considered for in-kind support from HIROC. |

**[Safety grants](#) awards will be determined by the HIROC Foundation Safety Grants Committee.**

**The HIROC Safety Grants program is available to HIROC subscribers.**

**I confirm that my organization is a HIROC subscriber.\***

( ) Yes
( ) No

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# Contact Details

**Note: This form allows you to save and continue your application at a later date. To enable this, click on the link titled "Save and continue later" at the top right on this page. Once you have submitted your email address, you will receive an email with a unique link to your application.**

**1) Primary Contact\***

First Name: _____

Last Name: _____

Title: _____

Work Email Address (please do not use personal email address):
_____

Work Phone Number: _____

Organization: _____

Street Address: _____

Apt/Suite/Office: _____

City: _____

**Province/Territory**

( ) Alberta

( ) British Columbia

( ) Manitoba

( ) New Brunswick

( ) Newfoundland and Labrador

( ) Northwest Territories

( ) Nova Scotia

( ) Nunavut

( ) Ontario

( ) Prince Edward Island

( ) Quebec

( ) Saskatchewan

( ) Yukon

Postal Code: _____

**Senior Leader / Executive\***

Name: _____

Title: _____

Work Email: _____

# Project Details

## 2) Proposal Title \*

_____

**Specific the <u>theme</u> and <u>topic</u> of your project.**

**3) Select the <u>theme</u> which best applies to your safety initiative:***

( ) Perinatal / neonatal care

( ) Patient deterioration

( ) Death by suicide while under care

( ) Workplace violence prevention

( ) Diversity, equity, inclusion, and belonging

( ) Other - Write In (Required): _____ *

**Select the <u>topic</u> which best applies to your safety initiative:***

( ) Improving interprofessional care dynamics

( ) Implementing alternative models of care and care delivery

( ) Improving safety through workflow redesign

( ) Improving transitions of care

( ) Building resilience

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# Executive summary

**Proposal Title:**
**Theme, topic:**

**4) Executive summary - Describe your project in 200 words or less***

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# Ethics

**You must complete the ARECCI Ethics Screening Tool for your application to be eligible for a Safety Grant. Please ensure you have completed it before submitting.**

**https://arecci.albertainnovates.ca/ethics-screening-tool/**

**5) I have completed the ARECCI Ethics Screening Tool.***

( ) Yes
( ) No

**You must complete the ARECCI Ethics Screening Tool for your application to be eligible for a Safety Grant.**

**https://arecci.albertainnovates.ca/ethics-screening-tool/**

**Please ensure you have completed it before submitting, and update your application accordingly.**

**6) Does this initiative require ethics approval in your organization?***

( ) Yes
( ) No

**7) What is the current status?***

( ) Will be submitted for REB Approval
( ) Under Review
( ) Approved

**8) Expected timeframe for research ethics submission***

_____

**9) Comments**

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# Diversity, Equity, Inclusion and Belonging

**10) How does this project support the values of Diversity, Equity, Inclusion and Belonging?***

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# Problem

*Top score of five points if all elements of problem are addressed:*

- *Up to one point for describing what and when*
- *Up to one point for including how often and/or how much*
- *Up to one point for describing who's affected*
- *Up to one point for showing evidence of a gap*
- *Up to one point for listing citations or external evidence of problem*

**11) What is the problem you are addressing? What happens, when, how often, how much, to whom does it happen?**
*(100 word limit)***

**12) Citations or external evidence of problem as appropriate; up to three.**

# Aim

**13) What are you trying to achieve? For whom? By when?**
*(50 word limit)\**

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# Stakeholders and Team Members

**14) Who (roles) and how will the interdisciplinary team, frontline, and patients/clients/residents/families (as applicable) be involved?**
**Will project support collaboration with external or academic institutions?**
*(150 word limit)\**

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# Planned Improvements

**15) What are the planned improvements – processes, tools, deliverables (e.g. checklist, clinical pathway, etc.)?**
**What background information (analysis or literature) supports these?**
**Are improvements aimed at local, organizational, or system-level?**
**Include citations and references as appropriate**
*(300 word limit)\**

**16) Citations and external evidence to support planned improvements; up to ten.**

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# Implementation Challenges

**17) What are the major challenges you anticipate (e.g. technology, culture, time, resources)?**
*(200 word limit)\**

**18) How will you collaborate with others to spread and share your findings?**
*(100 word limit)\**

# Measures

*Top score of five if applicant has provided a brief description of the outcome, process and balancing measures. Should reflect dimensions of quality: Safe, Effective, Patient/Client/Resident Centred, Efficient, Timely, and Equitable*

- *Up to one point for identifying outcome measures*
- *Up to one point for identifying process measures*
- *Up to one point for identifying balancing measures*
- *Up to one point for reflecting dimensions of quality: Safe, Effective, Patient/Client/Resident Centred, Efficient, Timely, and Equitable*
- *Up to one point for a comprehensive measure list and identifying any potential gaps.*

Guidance material:

- [Measurement for Quality Improvement](), Health Quality Ontario, pages 5-6 on how to develop a measurement plan.
- [Improvement framework - Getting Started Kit](), Canadian Patient Safety Institute
- *[Health Quality and Safety Framework](), Health Quality Council of Alberta*

## 19) Brief description of outcome, process, and balancing measures to reflect dimension of quality.
*(150 word limit)**

## 20) List, describe, and identify the types of measures you will be using for your initiative under the applicable dimension of quality.*

|  | Measure Description | Measure Type (Outcome, Process or Balancing) |
|---|---|---|
| Safe |  |  |
| Effective |  |  |
| Patient/Client/Resident Centred |  |  |
| Efficient |  |  |
| Timely |  |  |
| Equitable |  |  |

# Schedule of Activities

**21) Provide schedule of activities, key dates, and milestones from project timeline***

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# Value of the Grant and Budget

**22) Explain the value that this safety grant will provide in supporting this safety initiative:**
*Describe how the grant will support the goals of the project, and any other considerations that have not been mentioned. (200 word limit)***

_____

**23) The Cultivate grant award is up to $13,000.**

**Would you like to apply for up to an additional $7000 for your safety grant (total = $20,000)?***

( ) Yes

( ) No

**How would the additional funding allow you to expand your project?***

**24) Total grant amount requested (up to $20,000)\***

_____

**25) Provide a cost breakdown and explain the value that this safety grant will provide in supporting this safety initiative.**

**Describe:**

- **Personnel hours and/or costs**
- **Supplies costs**
- **Other costs**
- **Total costs**
- **Grant request (maximum)**
- **In-kind contributions from your organization**
- **Other considerations: e.g. funds received from other agencies, grant would support a project that could not be funded otherwise, etc.**

*(150 word limit)\**

**26) You may also upload a cost breakdown**

- *Size limit: 2 megabytes*
- *Formats: png, gif, jpg, jpeg, doc, xls, docx, xlsx, pdf, txt*

# Letter of Support

**27) Please upload your letter of Senior Leadership support.**

- *Size limit: 10 megabytes*
- *Formats: doc, docx, pdf*

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# Terms and Conditions

- **Recipient acknowledges funding is for one time only issued in two installments**
  - **One half of the funds in January 2026.**
  - **The second half of the funds after receipt of the midterm report confirming that the work has begun. A midterm report template will be provided around June 2026.**
- **All grant recipients will be required to submit a final report at the end of the year which will include performance measures and evaluation of the proposal to date. A final report template will be provided.**
- **Final reports from award recipients will be used to evaluate the success of the grant program and to share learning across the healthcare system.**
- **Recipient agrees to be recognized/interviewed in HIROC communications.**
- **Recipient agrees to present at the HIROC Annual Conference.**
- **Recipient agrees to co-author publications with HIROC resulting from the work funded by the Safety Grant.**
- **Recipient agrees to return funds if the project, for any reason, is not activated or does not receive ethics approval (if required).**
- **All information is subject to change pending the HIROC Foundation Board approval.**